

Agency Reports

Report ID	Report Name	Retention	Distribution	Microfiche				
A103	DETAIL LIST OF OBLIGATIONS VS. BUDGET BY AGY/ORG	14 mths	Monthly	N				
A104A	DETAIL LIST OF OBLIGATIONS VS. BUDGET BY AGY/ORG & BUDGET OBJECT CLASS	14 mths	Monthly	N				
A104B	DETAIL LIST OF OBLIGATIONS VS. BUDGET BY FUND/AGY & BUDGET OBJECT CLASS	14 mths	Monthly	N				
A180	MANAGEMENT SUMMARY OF OBLIGATIONS VS. BUDGET	14 mths	Monthly	Y				
A203	DETAIL LIST OF REVENUES VS. BUDGET	14 mths	Monthly	N				
A270	REVENUE SUMMARY OF REVENUE RECOGNIZED VS BUDGET AGENCIES	4 mths	Daily	N				
A271A	REVENUE BY FUND, REVENUE SOURCE AND AGY/ORG	14 mths	Monthly	N				
A271B	REVENUE BY FUND, REVENUE SOURCE AND AGY	14 mths	Monthly	Y				
A400	DETAIL LISTING OF ENCUMBRANCES AND EXPENSES	14 mths	Monthly	N				
A501	REVENUE SUMMARY OF REVENUES RECOGNIZED VS BUDGET	14 mths	Monthly	N				
A601AC	TRANSACTION DETAIL - APPROPRIATION TRANSACTION	4 mths	Daily	N				
A601AL	TRANSACTION DETAIL - APPROPRIATION TRANSACTION	4 mths	Daily	N				
A601AP	TRANSACTION DETAIL - APPROPRIATION TRANSACTION	4 mths	Daily	N				
A601APM	MONTHLY TRANSACTION DETAIL APPROPRIATION TRANSACTION	14 mths	Monthly	N				
A601BG	TRANSACTION DETAIL - APPROPRIATION TRANSACTION	4 mths	Daily	N				
A611	BUDGET ACROSS AGENCIES	14 mths	Monthly	N				
A613	SUMMARY TRIAL BALANCE BY ACCOUNTING DISTRIBUTION WITHIN FUND	14 mths	Monthly	N				
A614	SUMMARY TRIAL BALANCE BY FUND	26 mths	Monthly	Y				
A640	PURCHASE ORDER ACTIVITY BY PO	4 mths	Monthly	N				
A642	PURCHASE ORDER ACTIVITY - OUTSTANDING PO	1 mth	Monthly	N				
A652	OUTSTANDING PAYMENT VOUCHER REPORT ACCT. PERIOD WITHIN FY	4 mths	Monthly	N				
A656	UNSCHEDULED PAYMENT TURNAROUND REPORT	1 mth	Daily	N				
A657	CHECK REGISTER - SORTED BY CHECK ORDER NUMBER	4 mths	Daily	Y				
A657A	VOUCHER PAYMENT CHECK REGISTER BY AGENCY	4 mths	Daily	Y				
A657AIB	VOUCHER PAYMENT CHECK REGISTER BY AGENCY - INTERAGENCY PAYMENTS	4 mths	Daily	Y				
A657IAB	CHECK REGISTER - SORTED BY CHECK ORDER NUMBER - INTERAGENCY PAYMENTS	4 mths	Daily	Y				
A657NA	VOUCHER PAYMENT CHECK REGISTER BY AGENCY (T-SERIES CHECKS)	4 mths	Daily	N				
A657NIAB	VOUCHER PAYMENT CHECK REGISTER BY AGENCY (T-SERIES CHECKS) - INTERAGENCY PAYMENTS	4 mths	Daily	N				
A658	DISCOUNTS TAKEN/LOST REPORT FOR AUTOMATED DISBURSEMENTS	4 mths	Daily	N				
A658IAB	DISCOUNTS TAKEN/LOST REPORT FOR AUTOMATED DISBURSEMENTS - INTERAGENCY PMTS	4 mths	Daily	N				
A680D	DAILY CASH DISBURSEMENTS	4 mths	Daily	N				
A690D	DAILY CASH RECEIPT REGISTER	4 mths	Daily	N				
A690M	MONTHLY CASH RECEIPT REGISTER	14 mths	Monthly	Y				
A709	TRANSACTION DETAIL BY ORGANIZATION	14 mths	Monthly	Y				
A712	TRANSACTION DETAIL BY ACTIVITY	14 mths	Monthly	N				
AR30	REVENUE SOURCE SUMMARY REPORT	4 mths	Monthly	Y				
AR31	PAST DUE RECEIVABLE DETAIL REPORT	4 mths	Monthly	N				
AR33	SUMMARY AGING REPORT BY AGENCY	4 mths	Monthly	N				
ARCD	CUSTOMER PURGE REPORT	6 mths	Requestable	N				
ARWIAD	ADVANCED RECEIVABLE INTERCEPT REPORT: CHECKS	4 mths	Daily	N				
ARWIEF	ADVANCED RECEIVABLE INTERCEPT REPORT: EFT	4 mths	Daily	N				
ARWINA	ADVANCED RECEIVABLE INTERCEPT REPORT: NON-APPROP FUNDS	4 mths	As Needed	N				
C100	CMIA ANNUAL REPORT	26 mths	Annually	N				
C200	CMIA DRAWDOWNS RECEIVED LATE REPORT	14 mths	Monthly	N				
C300	CMIA DRAWDOWNS RECEIVED LATE REPORT	14 mths	Monthly	N				
CAGL	ERROR REPORT	14 mths	Monthly	N				
CDEP1G	PRIOR PERIOD DEPRECIATION REPORT - SORTED BY AGY - GOVERNMENTAL	3 mths	Requestable	N				
CDEP1O	PRIOR PERIOD DEPRECIATION REPORT - SORTED BY AGY - OTHER	3 mths	Requestable	N				
CDEP1P	PRIOR PERIOD DEPRECIATION REPORT - SORTED BY AGY - PROPRIETARY	3 mths	Requestable	N				
CDEP2G	PRIOR PERIOD DEPRECIATION REPORT - SORTED BY FUND - GOVMT	3 mths	Requestable	N				
CDEP2O	PRIOR PERIOD DEPRECIATION REPORT - SORTED BY FUND - OTHER	3 mths	Requestable	N				
CDEP2P	PRIOR PERIOD DEPRECIATION REPORT - SORTED BY FUND - PROPRIETARY	3 mths	Requestable	N				
CI01	CASH BALANCE EXCEPTION REPORT DATA	2 mths	Daily	N				
CINC	INDIRECT COST CALCULATION EXCEPTION REPORT	14 mths	Monthly	N				
CMDQ	CMIA DRAWDOWN REQUEST	2 mths	Daily	N				
CMDX	CMIA DRAWDOWN REQUEST - 2	2 mths	Daily	N				
CMFQ	CMIA DRAWDOWN REQUEST FOR PRE-ISSUANCE FUNDING	2 mths	Daily	N				
CMRQ	CMIA DRAWDOWN REFUND REPORT	2 mths	Daily	N				
CMRX	CMIA DRAWDOWN REFUND REPORT - 2	2 mths	Daily	N				
EF02	EFT UNSCHEDULED PAYMENT TURNAROUND	1 mth	Daily	N				
EF03	EFT REGISTER FOR VENDOR PAYMENTS	4 mths	Daily	Y				
EF03A	VOUCHER PAYMENT ELECTRONIC FUNDS TRANSFER REGISTER BY AGY	4 mths	Daily	Y				
EF03AIB	VOUCHER PAYMENT ELECTRONIC FUNDS TRANSFER REGISTER BY AGY - INTERAGENCY PMTS	4 mths	Daily	Y				
EF03IAB	GENERS EFT REGISTER TO PRINT - INTERAGENCY PMTS	4 mths	Daily	N				
EF03NA	EFT REGISTER FOR NON-APPROP FUNDS PAYMENTS	4 mths	Daily	Y				
EFCG	EFT REGISTER - VENDOR PAYMENTS	4 mths	Daily	Y				
EFCGNA	EFT REGISTER - NON-APPROP FUNDS PAYMENTS	4 mths	Daily	Y				
F100	BALANCE SHEET	26 mths	Monthly	Y				
F120	STATEMENT OF REVENUE, ESTIMATED VS. ACTUAL	14 mths	Monthly	N				
F130	EXPENDITURES & ENCUMBRANCES COMPARED WITH APPROPRIATIONS	26 mths	Monthly	Y				
F140	STATEMENT OF REVENUE AND EXPENSE	26 mths	Monthly	Y				
F200	COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS	26 mths	Monthly	N				
F205	COMPARATIVE BALANCE SHEET BY FUND	26 mths	Monthly	Y				
F210	STATEMENT OF REV., EXPEND., AND CHANGES IN FUND BALANCES	26 mths	Monthly	N				
F215	COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND FUND BALANCES	26 mths	Monthly	Y				
F220	STATEMENT OF REV., EXPENDITURES, GAAP BASIS	26 mths	Monthly	N				
F225	STATEMENT OF REV., EXPEND., AND CHANGES, NON-GAAP BASIS	26 mths	Monthly	N				
F230	REV., EXPEND., AND CHANGES IN RETAINED EARNINGS/FUND BALANCES	26 mths	Monthly	N				
F235	REV., EXPEND., AND CHANGES IN RETAINED EARNINGS/FUND BALANCES	26 mths	Monthly	Y				
FS06L201	INTERNET VENDOR MAINTENANCE/ADDITIONS TO VENDOR TABLE	1 mth	Daily	N				
GF01	FEDERAL AID OBLIGATION SUMMARY REPORT	14 mths	Monthly	N				
GF02	FEDERAL AID TRANSACTIONS DETAIL REPORT	14 mths	Monthly	N				
GWGS	GOVERNMENT-WIDE GRANT SUMMARY REPORT	14 mths	Monthly	N				
IN10	ABC ANALYSIS REPORT	14 mths	Requestable	N				
IN20	ABC CLASSIFICATION REPORT	14 mths	Requestable	N				
IN40	INVENTORY MANAGEMENT REPORT	14 mths	Requestable	N				
IN51	INVENTORY STOCK MOVEMENT REPORT	14 mths	Monthly	N				

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IN70	PHYSICAL INVENTORY DISCREPANCY REPORT	14 mths	Requestable	N				
IN90	REPLENISHMENT REPORT	14 mths	Monthly	N				
INIF	INVENTORY FREEZE	14 mths	Requestable	N				
J001AF	JOB BILLING REPORT BY AGENCY FUND	4 mths	Last 2 days of month	N				
J001AO	JOB BILLING REPORT BY AGENCY ORGANIZATION	4 mths	Last 2 days of month	N				
J002	DETAIL TRANSACTION REPORT	4 mths	Last 2 days of month	N				
JBV1	VARIABLE CHARGE BILLING	4 mths	Monthly	N				
JBV2	EXTERNAL JOB BILLING	4 mths	Monthly	N				
JVFX	JOURNAL VOUCHER & FEDERAL AID CHARGE REPORT	14 mths	Monthly	N				
MSA5	ORGANIZATION TABLE INCONSISTENCY REPORT	14 mths	Monthly	N				
MSAE1	FINANCIAL SYSTEM ASSURANCE JOB	14 mths	Monthly	N				
MSAE2	FINANCIAL SYSTEM ASSURANCE JOB	14 mths	Monthly	N				
ODW005	ERROR REPORT	3 mths	Daily	N				
ODW005F	ERROR REPORT FOR LED_F_A_ITD LOAD	3 mths	Annually	N				
ODW095	ORGANIZATION TABLE REFERENTIAL INTEGRITY REPORT	3 mths	Daily	N				
ODW406R1	MBE OPERATING EXPENDITURES - DETAIL BY AGY/ORG	26 mths	Monthly	N				
ODW407R1	MBE UTILIZATION REPORT	26 mths	Monthly	N				
ODW408R1	MBE OPERATING EXPENDITURES - DETAIL BY AGY	26 mths	Monthly	N				
ODW409R1	MBE UTILIZATION REPORT FOR AGENCY 650 - 5TH LVL ORG	26 mths	Monthly	N				
ODW409R2	WBE UTILIZATION REPORT FOR AGENCY 650 - 5TH LVL ORG	26 mths	Monthly	N				
ODW410R1	MBE OPERATING EXPENDITURES - SUMMARY	26 mths	Monthly	N				
ODW410R2	MBE OPERATING EXP - SUMMARY SPREADSHEET - CUMULATIVE	26 mths	Quarterly	N				
ODW410R3	MBE OPERATING EXP - SUMMARY SPREADSHEET - QUARTER ONLY	26 mths	Quarterly	N				
ODW411R1	NON-MBE EXPENDITURES - AGENCY PURCHASES - DETAIL REPORT	26 mths	Quarterly	N				
ODW416R1	WBE OPERATING EXPENDITURES - DETAIL BY AGY/ORG	26 mths	Monthly	N				
ODW417R1	WBE UTILIZATION REPORT	26 mths	Monthly	N				
ODW418R1	WBE OPERATING EXPENDITURES - DETAIL BY AGY	26 mths	Monthly	N				
ODW420R1	WBE OPERATING EXPENDITURES - SUMMARY	26 mths	Monthly	N				
ODW420R2	WBE OPERATING EXP - SUMMARY SPREADSHEET - CUMULATIVE	26 mths	Quarterly	N				
ODW420R3	WBE OPERATING EXP - SUMMARY SPREADSHEET - QUARTER ONLY	26 mths	Quarterly	N				
ODW421R1	NON-WBE EXPENDITURES - AGENCY PURCHASES - DETAIL REPORT	26 mths	Quarterly	N				
ODW432R1	PRE-ENCUMBRANCES, ENCUMBRANCES AND FEDERAL AID EXPENDITURES AND CHARGES BY FEDERAL AID NUMBER.	14 mths	Monthly	N				
ODW432R2	DRAWDOWN BY FEDERAL AID NUMBER	14 mths	Monthly	N				
ODW434R1	PRE-ENCUMBRANCES, ENCUMBRANCES AND JOB EXPENDITURES AND CHARGES BY JOB NUMBER.	14 mths	Monthly	N				
ODW436R1	PRE-ENCUMBRANCES, ENCUMBRANCES AND PROJECT EXPENDITURES AND CHARGES BY PROJECT NUMBER	14 mths	Monthly	N				
ODW438R1	DETAIL STATUS REPORT FOR ANNUAL APPROPRIATIONS	14 mths	Monthly	Y				
ODW438R2	DETAIL STATUS REPORT FOR BIENNIAL APPROPRIATIONS	26 mths	Monthly	Y				
ODW440R1	SUMMARY STATUS OF ANNUAL APPROPRIATIONS BY FUND REPORT	14 mths	Monthly	Y				
ODW440R2	SUMMARY STATUS OF BIENNIAL APPROPRIATIONS BY FUND REPORT	26 mths	Monthly	Y				
ODW440R3	SUMMARY STATUS OF ANNUAL APPROPRIATIONS BY FUND CATEGORY	14 mths	Monthly	Y				
ODW440R4	SUMMARY STATUS OF BIENNIAL APPROPRIATIONS BY FUND CATEGORY	26 mths	Monthly	Y				
ODW442R1	ANNUAL APPR/BUDGET DETAIL BY HOUSE BILL NUMBER	14 mths	Monthly	Y				
ODW442R2	BIENNIAL APPR/BUDGET DETAIL BY HOUSE BILL NUMBER	26 mths	Monthly	Y				
ODW450R1	APPROPRIATED CASH TRANSFER - DETAIL	3 mths	Monthly	N				
ODW452R1	REPORT OF CHECK CANCELLATIONS	14 mths	Daily	N				
ODW454R1	OPEN PURCHASE ORDERS AGAINST CLOSED GRANTS, JOBS OR PROJECTS	26 mths	Monthly	N				
ODW461R1	OUTSTANDING PAYMENT VOUCHERS REPORT	3 mths	Monthly	N				
ODW499	LAST UPDATE THAT HAS BEEN UPDATED TO FINANCIAL	3 mths	Daily	N				
ODWD0070	DOC TABLE AND REF TABLE RECONCILIATION REPORT	3 mths	Daily	N				
ODWD0080	DATA WAREHOUSE ETL STATUS REPORT	3 mths	Daily	N				
ODWF0080	LED_F_A_ITD RECON REPORT	3 mths	Requestable	N				
ODWR0070	DOC TABLE AND REF TABLE RECONCILIATION REPORT	3 mths	Requestable	N				
OFN005R1	ACCEPTED VINC TABLE MAINTENANCE TRANSACTIONS	4 yrs	Requestable	N				
OFN005R2	VINC TABLE MAINTENANCE ERROR & WARNING MESSAGES	4 yrs	Requestable	N				
OFN005R3	UPDATED VEND TABLE TRANSACTIONS	4 yrs	Requestable	N				
OFN014C1	REPV TABLE LOAD WARNINGS AND ERRORS	1 yr	Requestable	N				
OFN015R1	DAILY FUND RESTRICTED CASH ACTIVITY	4 mths	Daily	N				
OFN015R1M	MONTHLY RESTRICTED CASH ACTIVITY		Monthly	N				
OFN016C1	FAIT TABLE LOAD WARNINGS AND ERRORS	4 mths	Annually	N				
OFN017R1	DAILY FUND CASH ACTIVITY	4 mths	Daily	N				
OFN017R1M	MONTHLY FUND CASH ACTIVITY		Monthly	N				
OFN019R1	DIRECT CHECK REPORT	6 mths	Quarterly	N				
OFN019R2	INVALID CUSTOMER NUMBERS	6 mths	Quarterly	N				
OFN020C1	JORG TABLE LOAD WARNINGS AND ERRORS	1 mths	Daily	N				
OFN021C1	PBDF TABLE LOAD WARNINGS AND ERRORS	1 mths	Daily	N				
OFN022C1	ALLC TABLE LOAD WARNINGS AND ERRORS	1 mths	Daily	N				
OFN029R1	AUTOMATIC PAYMENT VOUCHERS BY AGENCY/ORG	1 mth	Daily	N				
OFN030S1	AUTOMATIC PAYMENT VOUCHERS BY AGENCY	1 mth	Daily	N				
OFN070R1	CRP DOCUMENT CROSS REFERENCE	14 mths	Daily	N				
OFN107R1	CASH BASIS EXPENDITURE REFUNDS REPORT BY OBJECT CODE	26 mths	Monthly	N				
OFN110	CASH BASIS REVENUE REPORT BY REVENUE GROUP FOR TOTAL STATE REVENUE CALCULATIONS	26 mths	Monthly	N				
OFN111	CASH BASIS REVENUE REPORT BY REVENUE SOURCE FOR TOTAL STATE REVENUE CALCULATIONS	26 mths	Monthly	N				
OFN112	CASH BASIS REVENUE REPORT BY BALANCE SHEET ACCOUNT FOR TOTAL STATE REVENUE CALCULATIONS	26 mths	Monthly	N				
OFN113	CASH BASIS REVENUE REPORT BY FUND FOR TOTAL STATE REVENUE CALCULATIONS	26 mths	Monthly	N				
OFN117R2	PAYMENT PROCESSING CYCLE SUMMARY REPORT	26 mths	Monthly	N				
OFN118R1	OUTSTANDING POS FOR REGULAR APPROPRIATIONS	4 mths	Annually	N				
OFN118R2	OUTSTANDING POS FOR CONTINUOUS APPROPRIATIONS	4 mths	Annually	N				
OFN118R3	OUTSTANDING POS FOR NON-APPROPRIATED FUND TYPES	4 mths	Annually	N				
OFN120R1	JOURNAL VOUCHER REPORT	26 mths	Monthly	N				
OFN121R1	CASH BASIS EXPENDITURE REFUNDS REPORT BY FUND & OBJECT CODE	26 mths	Monthly	N				
OFN133R1	PAYROLL CASH ERRORS	2 mths	Daily	N				
OFN134R1	PAYROLL NON-CASH ERRORS	2 mths	Daily	N				
OFN135R1	PAYROLL JV REJECTS	2 mths	Daily	N				
OFN15R1M	MONTHLY FUND RESTRICTED CASH ACTIVITY	26 mths	Monthly	Y				
OFN17R1M	MONTHLY FUND CASH ACTIVITY	26 mths	Monthly	Y				
OFN190R1	MODIFYING PO DOCUMENTS GENERATED AT FYE	4 mths	Requestable	N				

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OFN195R1	MODIFYING SR DOCUMENTS GENERATED AT FYE	4 mths	Requestable	N			
OFN225R1	NON-MATCHING FA SUBSYSTEM & GENERAL LEDGER RECORDS (By Agency/Org/Fund)	6 mths	Monthly	N			
OFN225R2	FA RECORDS W/INAPPROPRIATE TRANS CODE IN REF DOC FIELD (By Agency/Org/Fund)	6 mths	Monthly	N			
OFN225R3	NON-MATCHING FA SUBSYSTEM & GENERAL LEDGER RECORDS PURGED (By Agency/Org/Fund)	2 yrs	Monthly	N			
OFN227R1	NON-MATCHING FA SUBSYSTEM & GENERAL LEDGER RECORDS (By Agency/Fund)	6 mths	Monthly	N			
OFN227R2	FA RECORDS W/INAPPROPRIATE TRANS CODE IN REF DOC FIELD (By Agency/Fund)	6 mths	Monthly	N			
OFN227R3	NON-MATCHING FA SUBSYSTEM & GENERAL LEDGER RECORDS PURGED (By Agency/Fund)	2 yrs	Monthly	N			
OFN230R1	CUSTOMERS MARKED FOR DELETE BASED ON DW QUERY	6 mths	Requestable	N			
OFN235R1	MDEP JV CORRECTIONS	2 yrs	Monthly	N			
OFN280R1	UMB P-CARD BILLING CYCLE REPORT	14 mths	Each Billing cycle	N			
OFN281R1	UMB P-CARD CREDIT BALANCE REPORT	14 mths	Each Billing cycle	N			
OFN318R1	VENDOR PAYMENT HOLD INDICATOR CHANGES	30 days	Daily	N			
OFN331R1	PAST DUE RECEIVABLE DETAIL REPORT BY AGENCY	4 mths	Monthly	N			
OFN466R1	DETAIL DAILY CASH RECEIPTS REPORT FOR THE GENERAL REV. FUND	3 mths	Daily	N			
OFN466R2	DAILY CASH RECEIPTS REPORT FOR THE GENERAL REV. FUND	3 mths	Daily	N			
OFN474R1	Warrant Intercept Report - Cumulative MTD	5 days	Daily	N			
OFN474RM	Warrant Intercept Report - End of Month	14 months	Monthly	Y			
OFN552R1	BANK TABLE DIFFERENCES	3 months	FYE	N			
OFN552R2	ACHP TABLE DIFFERENCES	3 months	FYE	N			
OFN646A	PURCHASE ORDER PRINT FOR LEGISLATURE	15 days	Daily	N			
OFN646B	PURCHASE ORDER PRINT FOR JUDICIARY	15 days	Daily	N			
OFN646C	PURCHASE ORDER PRINT FOR PUBLIC DEFENDER	15 days	Daily	N			
OFN646D	PURCHASE ORDER PRINT FOR GOVERNOR	15 days	Daily	N			
OFN646E	PURCHASE ORDER PRINT FOR LT. GOVERNOR	15 days	Daily	N			
OFN646G	PURCHASE ORDER PRINT FOR STATE AUDITOR	15 days	Daily	N			
OFN646H	PURCHASE ORDER PRINT FOR STATE TREASURER	15 days	Daily	N			
OFN646I	PURCHASE ORDER PRINT FOR ATTORNEY GENERAL	15 days	Daily	N			
OFN646J	PURCHASE ORDER PRINT FOR OFFICE OF ADMINISTRATION	15 days	Daily	N			
OFN647J1	PURCHASE ORDER PRINT FOR ITSD CENTRAL	15 days	Daily	N			
OFN647J2	PURCHASE ORDER PRINT FOR ITSD CENTRAL F&A	15 days	Daily	N			
OFN647J3	PURCHASE ORDER PRINT FOR ITSD CENTRAL SDC	15 days	Daily	N			
OFN647J4	PURCHASE ORDER PRINT FOR ITSD CENTRAL TELECOM	15 days	Daily	N			
OFN647J5	PURCHASE ORDER PRINT FOR ITSD CENTRAL S&P	15 days	Daily	N			
OFN647J6	PURCHASE ORDER PRINT FOR ITSD - OA	15 days	Daily	N			
OFN646K	PURCHASE ORDER PRINT FOR AGRICULTURE	15 days	Daily	N			
OFN646L	PURCHASE ORDER PRINT FOR INSURANCE	15 days	Daily	N			
OFN646M	PURCHASE ORDER PRINT FOR CONSERVATION	15 days	Daily	N			
OFN646N	PURCHASE ORDER PRINT FOR ECONOMIC DEVELOP	15 days	Daily	N			
OFN646O	PURCHASE ORDER PRINT FOR ELEM & SEC EDUCATION	15 days	Daily	N			
OFN646P	PURCHASE ORDER PRINT FOR HIGHER EDUCATION	15 days	Daily	N			
OFN646Q	PURCHASE ORDER PRINT FOR HEALTH & SENIOR SERVICES	15 days	Daily	N			
OFN646R	PURCHASE ORDER PRINT FOR MODOT	15 days	Daily	N			
OFN646S	PURCHASE ORDER PRINT FOR LABOR & INDUSTRIAL RE	15 days	Daily	N			
OFN646T	PURCHASE ORDER PRINT FOR MENTAL HEALTH	15 days	Daily	N			
OFN646U	PURCHASE ORDER PRINT FOR NATURAL RESOURCES	15 days	Daily	N			
OFN646V	PURCHASE ORDER PRINT FOR PUBLIC SAFETY	15 days	Daily	N			
OFN646W	PURCHASE ORDER PRINT FOR REVENUE	15 days	Daily	N			
OFN646X	PURCHASE ORDER PRINT FOR SOCIAL SERVICES	15 days	Daily	N			
OFN646Y	PURCHASE ORDER PRINT FOR CORRECTIONS	15 days	Daily	N			
OFN647K	PURCHASE ORDERS - ITSD - AGRICULTURE	15 days	Daily	N			
OFN647L	PURCHASE ORDERS - ITSD - INSURANCE	15 days	Daily	N			
OFN647N	PURCHASE ORDERS - ITSD - DED	15 days	Daily	N			
OFN647O	PURCHASE ORDERS - ITSD - DESE	15 days	Daily	N			
OFN647P	PURCHASE ORDERS - ITSD - HIGHER ED	15 days	Daily	N			
OFN647Q	PURCHASE ORDERS - ITSD - DHSS	15 days	Daily	N			
OFN647S	PURCHASE ORDERS - ITSD - DOLIR	15 days	Daily	N			
OFN647T	PURCHASE ORDERS - ITSD - DMH	15 days	Daily	N			
OFN647U	PURCHASE ORDERS - ITSD - DNR	15 days	Daily	N			
OFN647W	PURCHASE ORDERS - ITSD - DOR	15 days	Daily	N			
OFN647X	PURCHASE ORDERS - ITSD - DSS	15 days	Daily	N			
OFN647Y	PURCHASE ORDERS - ITSD - DOC	15 days	Daily	N			
OFN647V1	PURCHASE ORDERS - ITSD - DPS DIRECTOR	15 days	Daily	N			
OFN647V2	PURCHASE ORDERS - ITSD - DPS FIRE SAFETY	15 days	Daily	N			
OFN647V3	PURCHASE ORDERS - ITSD - DPS CAPITOL POLICE	15 days	Daily	N			
OFN647V4	PURCHASE ORDERS - ITSD - DPS LIQUOR CONTROL	15 days	Daily	N			
OFN647V5	PURCHASE ORDERS - ITSD - DPS WATER PATROL	15 days	Daily	N			
OFN647V6	PURCHASE ORDERS - ITSD - DPS SEMA	15 days	Daily	N			
OFN647V7	PURCHASE ORDERS - ITSD - DPS VETERANS COMMISSION	15 days	Daily	N			
OFN658R1	REQUISITION STATUS MISMATCH REPORT	30 days	Weekly	N			
OFNAC2R1	SAMII ACH TRANSACTIONS	2 mths	Daily	N			
OFNAR11A	RECEIVABLE PRINT FOR LEGISLATURE (Original receivable invoices, replacement invoices, past due notices, credit invoices, and adjustments)	90 days	Daily	N			
OFNAR11B	RECEIVABLE PRINT FOR JUDICIARY	90 days	Daily	N			
OFNAR11C	RECEIVABLE PRINT FOR PUBLIC DEFENDER	90 days	Daily	N			
OFNAR11D	RECEIVABLE PRINT FOR GOVERNOR	90 days	Daily	N			
OFNAR11E	RECEIVABLE PRINT FOR LT. GOVERNOR	90 days	Daily	N			
OFNAR11G	RECEIVABLE PRINT FOR STATE AUDITOR	90 days	Daily	N			
OFNAR11H	RECEIVABLE PRINT FOR STATE TREASURER	90 days	Daily	N			
OFNAR11I	RECEIVABLE PRINT FOR ATTORNEY GENERAL	90 days	Daily	N			
OFNAR11J	RECEIVABLE PRINT FOR OFFICE OF ADMINISTRATION	90 days	Daily	N			
OFNAR11K	RECEIVABLE PRINT FOR AGRICULTURE	90 days	Daily	N			
OFNAR11L	RECEIVABLE PRINT FOR INSURANCE	90 days	Daily	N			
OFNAR11M	RECEIVABLE PRINT FOR CONSERVATION	90 days	Daily	N			
OFNAR11N	RECEIVABLE PRINT FOR ECONOMIC DEVELOPMENT	90 days	Daily	N			
OFNAR11O	RECEIVABLE PRINT FOR ELEM & SEC EDUCATION	90 days	Daily	N			
OFNAR11P	RECEIVABLE PRINT FOR HIGHER EDUCATION	90 days	Daily	N			
OFNAR11Q	RECEIVABLE PRINT FOR HEALTH & SENIOR SERVICES	90 days	Daily	N			
OFNAR11R	RECEIVABLE PRINT FOR MODOT	90 days	Daily	N			
OFNAR11S	RECEIVABLE PRINT FOR LABOR & INDUSTRIAL RELATIONS	90 days	Daily	N			

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Report ID	Report Name	Retention	Distribution	Microfiche				
OFNAR11T	RECEIVABLE PRINT FOR MENTAL HEALTH	90 days	Daily	N				
OFNAR11U	RECEIVABLE PRINT FOR NATURAL RESOURCES	90 days	Daily	N				
OFNAR11UP	RECEIVABLE PRINT FOR NATURAL RESOURCES - Past due notices	90 days	Daily	N				
OFNAR11V	RECEIVABLE PRINT FOR PUBLIC SAFETY	90 days	Daily	N				
OFNAR11W	RECEIVABLE PRINT FOR REVENUE	90 days	Daily	N				
OFNAR11X	RECEIVABLE PRINT FOR SOCIAL SERVICES	90 days	Daily	N				
OFNAR11Y	RECEIVABLE PRINT FOR CORRECTIONS	90 days	Daily	N				
OFNAR12A	RECEIVABLE COLLECTION LETTER PRINT FOR LEGISLATURE	90 days	Daily	N				
OFNAR12B	RECEIVABLE COLLECTION LETTER PRINT FOR JUDICIARY	90 days	Daily	N				
OFNAR12C	RECEIVABLE COLLECTION LETTER PRINT FOR PUBLIC DEFENDER	90 days	Daily	N				
OFNAR12D	RECEIVABLE COLLECTION LETTER PRINT FOR GOVERNOR	90 days	Daily	N				
OFNAR12E	RECEIVABLE COLLECTION LETTER PRINT FOR LT. GOVERNOR	90 days	Daily	N				
OFNAR12G	RECEIVABLE COLLECTION LETTER PRINT FOR STATE AUDITOR	90 days	Daily	N				
OFNAR12H	RECEIVABLE COLLECTION LETTER PRINT FOR STATE TREASURER	90 days	Daily	N				
OFNAR12I	RECEIVABLE COLLECTION LETTER PRINT FOR ATTORNEY GENERAL	90 days	Daily	N				
OFNAR12J	RECEIVABLE COLLECTION LETTER PRINT FOR OFFICE OF ADMINISTRATION	90 days	Daily	N				
OFNAR12K	RECEIVABLE COLLECTION LETTER PRINT FOR AGRICULTURE	90 days	Daily	N				
OFNAR12L	RECEIVABLE COLLECTION LETTER PRINT FOR INSURANCE	90 days	Daily	N				
OFNAR12M	RECEIVABLE COLLECTION LETTER PRINT FOR CONSERVATION	90 days	Daily	N				
OFNAR12N	RECEIVABLE COLLECTION LETTER PRINT FOR ECONOMIC DEVELOPMENT	90 days	Daily	N				
OFNAR12O	RECEIVABLE COLLECTION LETTER PRINT FOR ELEM & SEC EDUCATION	90 days	Daily	N				
OFNAR12P	RECEIVABLE COLLECTION LETTER PRINT FOR HIGHER EDUCATION	90 days	Daily	N				
OFNAR12Q	RECEIVABLE COLLECTION LETTER PRINT FOR HEALTH & SENIOR SERVICES	90 days	Daily	N				
OFNAR12R	RECEIVABLE COLLECTION LETTER PRINT FOR MODOT	90 days	Daily	N				
OFNAR12S	RECEIVABLE COLLECTION LETTER PRINT FOR LABOR & INDUSTRIAL RELATIONS	90 days	Daily	N				
OFNAR12T	RECEIVABLE COLLECTION LETTER PRINT FOR MENTAL HEALTH	90 days	Daily	N				
OFNAR12U	RECEIVABLE COLLECTION LETTER PRINT FOR NATURAL RESOURCES	90 days	Daily	N				
OFNAR12V	RECEIVABLE COLLECTION LETTER PRINT FOR PUBLIC SAFETY	90 days	Daily	N				
OFNAR12W	RECEIVABLE COLLECTION LETTER PRINT FOR REVENUE	90 days	Daily	N				
OFNAR12X	RECEIVABLE COLLECTION LETTER PRINT FOR SOCIAL SERVICES	90 days	Daily	N				
OFNAR12Y	RECEIVABLE COLLECTION LETTER PRINT FOR CORRECTIONS	90 days	Daily	N				
OFNAR13A	RECEIVABLE STATEMENT PRINT FOR LEGISLATURE	90 days	Daily	N				
OFNAR13B	RECEIVABLE STATEMENT PRINT FOR JUDICIARY	90 days	Daily	N				
OFNAR13C	RECEIVABLE STATEMENT PRINT FOR PUBLIC DEFENDER	90 days	Daily	N				
OFNAR13D	RECEIVABLE STATEMENT PRINT FOR GOVERNOR	90 days	Daily	N				
OFNAR13E	RECEIVABLE STATEMENT PRINT FOR LT. GOVERNOR	90 days	Daily	N				
OFNAR13G	RECEIVABLE STATEMENT PRINT FOR STATE AUDITOR	90 days	Daily	N				
OFNAR13H	RECEIVABLE STATEMENT PRINT FOR STATE TREASURER	90 days	Daily	N				
OFNAR13I	RECEIVABLE STATEMENT PRINT FOR ATTORNEY GENERAL	90 days	Daily	N				
OFNAR13J	RECEIVABLE STATEMENT PRINT FOR OFFICE OF ADMINISTRATION	90 days	Daily	N				
OFNAR13K	RECEIVABLE STATEMENT PRINT FOR AGRICULTURE	90 days	Daily	N				
OFNAR13L	RECEIVABLE STATEMENT PRINT FOR INSURANCE	90 days	Daily	N				
OFNAR13M	RECEIVABLE STATEMENT PRINT FOR CONSERVATION	90 days	Daily	N				
OFNAR13N	RECEIVABLE STATEMENT PRINT FOR ECONOMIC DEVELOPMENT	90 days	Daily	N				
OFNAR13O	RECEIVABLE STATEMENT PRINT FOR ELEM & SEC EDUCATION	90 days	Daily	N				
OFNAR13P	RECEIVABLE STATEMENT PRINT FOR HIGHER EDUCATION	90 days	Daily	N				
OFNAR13Q	RECEIVABLE STATEMENT PRINT FOR HEALTH & SENIOR SERVICES	90 days	Daily	N				
OFNAR13R	RECEIVABLE STATEMENT PRINT FOR MODOT	90 days	Daily	N				
OFNAR13S	RECEIVABLE STATEMENT PRINT FOR LABOR & INDUSTRIAL RELATIONS	90 days	Daily	N				
OFNAR13T	RECEIVABLE STATEMENT PRINT FOR MENTAL HEALTH	90 days	Daily	N				
OFNAR13U	RECEIVABLE STATEMENT PRINT FOR NATURAL RESOURCES	90 days	Daily	N				
OFNAR13V	RECEIVABLE STATEMENT PRINT FOR PUBLIC SAFETY	90 days	Daily	N				
OFNAR13W	RECEIVABLE STATEMENT PRINT FOR REVENUE	90 days	Daily	N				
OFNAR13X	RECEIVABLE STATEMENT PRINT FOR SOCIAL SERVICES	90 days	Daily	N				
OFNAR13Y	RECEIVABLE STATEMENT PRINT FOR CORRECTIONS	90 days	Daily	N				
OFNINVA	INVOICE PRINT FOR LEGISLATURE	15 days	Daily	N				
OFNINVB	INVOICE PRINT FOR JUDICIARY	15 days	Daily	N				
OFNINVC	INVOICE PRINT FOR PUBLIC DEFENDER	15 days	Daily	N				
OFNINVD	INVOICE PRINT FOR GOVERNOR	15 days	Daily	N				
OFNINVE	INVOICE PRINT FOR LT. GOVERNOR	15 days	Daily	N				
OFNINVG	INVOICE PRINT FOR STATE AUDITOR	15 days	Daily	N				
OFNINVH	INVOICE PRINT FOR STATE TREASURER	15 days	Daily	N				
OFNINVI	INVOICE PRINT FOR ATTORNEY GENERAL	15 days	Daily	N				
OFNINVJ	INVOICE PRINT FOR OFFICE OF ADMINISTRATION	15 days	Daily	N				
OFNINVK	INVOICE PRINT FOR AGRICULTURE	15 days	Daily	N				
OFNINVL	INVOICE PRINT FOR INSURANCE	15 days	Daily	N				
OFNINVM	INVOICE PRINT FOR CONSERVATION	15 days	Daily	N				
OFNINVN	INVOICE PRINT FOR ECONOMIC DEVELOP	15 days	Daily	N				
OFNINVO	INVOICE PRINT FOR ELEM & SEC EDUCATION	15 days	Daily	N				
OFNINVP	INVOICE PRINT FOR HIGHER EDUCATION	15 days	Daily	N				
OFNINVQ	INVOICE PRINT FOR HEALTH & SENIOR SERVICES	15 days	Daily	N				
OFNINVR	INVOICE PRINT FOR MODOT	15 days	Daily	N				
OFNINVS	INVOICE PRINT FOR LABOR & INDUSTRIAL RELATIONS	15 days	Daily	N				
OFNINVT	INVOICE PRINT FOR MENTAL HEALTH	15 days	Daily	N				
OFNINVU	INVOICE PRINT FOR NATURAL RESOURCES	15 days	Daily	N				
OFNINVV	INVOICE PRINT FOR PUBLIC SAFETY	15 days	Daily	N				
OFNINVW	INVOICE PRINT FOR REVENUE	15 days	Daily	N				
OFNINVX	INVOICE PRINT FOR SOCIAL SERVICES	15 days	Daily	N				
OFNINVY	INVOICE PRINT FOR CORRECTIONS	15 days	Daily	N				
PAUP	PRICE AGREEMENT UPDATE EXCEPTION REPORT	2 mths	Daily	N				
PB10	FHWA BILLING TURNAROUND REPORT	1 mth	Requestable	N				
PB11	REPORT OF SUSPENDED CE COSTS	1 mth	Requestable	N				
PB12	FEDERAL HIGHWAY ADMINISTRATION INVOICE	1 mth	Requestable	N				
PB13	FEDERAL BILLING SUMMARY	1 mth	Requestable	N				
PB14	FEDERAL BILLING REPORT (NON FHWA)	1 mth	Requestable	N				
PB14T	FEDERAL BILLING REPORT (NON FHWA) THIRD PARTY BILLING REPORT	1 mth	Requestable	N				
PB15	FUND TRANSFER REPORT	1 mth	Requestable	N				
PB16	FEDERAL BILLING DETAIL REPORT (FHWA)	1 mth	Requestable	N				
PBCO	PROJECT BILLING CORRECTIONS REPORT	14 mths	Requestable	N				
PBDF	POOL/BASE DEFINITION TABLE REPORT	14 mths	Requestable	N				
PVN1099	PRIMARY VENDOR REPORT	26 mths	Requestable	N				
SA1E	VERIFICATION OF LEDGER DEBITS AND CREDITS	2 mths	Daily	N				
SA3E	SYSTEM'S ASSURANCE - TABLE/LEDGER RECONCILIATION	2 mths	Daily	N				
SPCT	SUBGRANTEE TOTAL COST PURCHASE ORDER REPORT	14 mths	Monthly	N				

